

JAMM 498 INTERNSHIP – APPLICATION

Date _____ Semester of proposed internship: fall spring summer Year _____

Name _____ ID # _____

Major _____ Minor _____

Credits completed to date _____ Overall GPA* _____ How many internship credits are you applying for? _____

***MINIMUM 2.5 GPA REQUIRED FOR DOING AN INTERNSHIP**

Student's address _____

Student's phone # _____ E-mail _____

Your signature on this application for an internship indicates that you have read and understand the conditions described in the requirements document attached to this form.

After you complete the top portion of this application, submit it to your internship supervisor. Take the completed form and the job description to your academic advisor for approval, and then to the School of Journalism and Mass Media main office. You will be given an add/drop form so you can register for JAMM 498.

Student's signature

TO BE COMPLETED BY YOUR INTERNSHIP SUPERVISOR (see below for job description requirement)

Supervisor's name _____ Supervisor's telephone _____

Company _____ Location _____

Supervisor's title _____ Fax _____ Email _____

Is the internship paid or unpaid? Paid Unpaid If unpaid, will the organization cover the intern's registration fees? Yes / No

Internship title and/or description _____

Estimated # of hours per week the intern will work _____ Start date _____ End date _____

PLEASE PROVIDE A JOB DESCRIPTION WITH THIS SIGNED APPLICATION

1. Include a list of responsibilities the intern will bear and the types of professional knowledge and experience the intern should gain.
2. Nature and extent of professional supervision the intern will receive.
3. How will the intern's work be evaluated?

Internship Supervisor's signature

Date

Major Advisor

Internship Coordinator